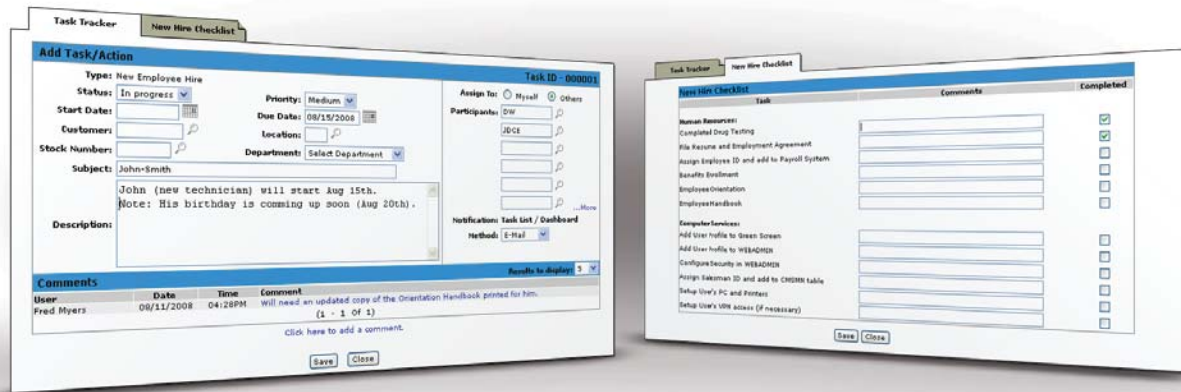


PFW IntelliDealer.

Task Tracker

Manage your projects and processes with PFW IntelliDealer's newest module.



Examples of Use

- Equipment Sale Financing
- New Employee
- Rental Return Equipment Maintenance

Located outside PFW IntelliDealer's four key applications under Quick Links, the Task Tracker application is a job-process tracking system that can assist in the successful completion of activities not typically managed through a Dealership Management System.

Task Tracker allows users to create and define internal and external tasks by simply selecting a task type and inputting corresponding details such as responsibilities of different project personnel, automatic email notification settings and due dates. Customizable to meet changing needs, Task Tracker enables the user to define the task types and create up to five customized screens associated with each type. A single-screen dashboard helps to manage workflow and shows each user what tasks they are involved in and what their next step is.

How it Works

Task Tracker allows users to create customized screens for each task, listing the details of exactly what needs to be completed. After the initial set-up of the task, the user can then name the task and apply a due date, status, priority and department as well as create a list of all users who will participate in the task. Once the task is created and the status is set to "In Progress", a notification will be sent – by e-mail or Home Page message – to inform each member of the project team of the task.

Other available fields for the task include customer or stock number – which can be linked to the task – as well as a branch number and a more detailed description, if applicable, of the task. These additional fields allow each member of the project team to better understand the task and successfully complete their portion of it.

Once the task is ready and each member of the project team is notified, each individual user can then review the details and action they need to take. Each user has the ability to enter comments regarding the task, provide information on how the project is doing or what roadblocks they might be facing. Upon the completion of their portion of the task, each user can then go to a custom screen to show the other users on the task that their portion of the project has been completed.

Add Task/Action

Task Tracker
New Hire Checklist

Add Task/Action
Task ID - 000001

Type: New Employee Hire

Status: Priority:

Start Date: Due Date:

Customer: Location:

Stock Number: Department:

Subject:

Description:

Assign To: Myself Others

Participants:

Notification:

Method:

Comments Results to display:

User	Date	Time	Comment
Fred Myers	08/11/2008	04:28PM	Will need an updated copy of the Orientation Handbook printed for him.

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[Click here to add a comment.](#)

Custom Screens

The custom screens are designed in an easy-to-configure row/column layout. Users are able to define fields with predefined lists, mandatory entry rules, check boxes, text columns, background colours, mandatory entry colours, dates and field widths.

Task Tracker
New Hire Checklist

New Hire Checklist

Task	Comments	Completed
Human Resources:		
Completed Drug Testing	<input type="text"/>	<input checked="" type="checkbox"/>
File Resume and Employment Agreement	<input type="text"/>	<input checked="" type="checkbox"/>
Assign Employee ID and add to Payroll System	<input type="text"/>	<input type="checkbox"/>
Benefits Enrollment	<input type="text"/>	<input type="checkbox"/>
Employee Orientation	<input type="text"/>	<input type="checkbox"/>
Employee Handbook	<input type="text"/>	<input type="checkbox"/>
Computer Services:		
Add User Profile to Green Screen	<input type="text"/>	<input type="checkbox"/>
Add User Profile to WEBADMIN	<input type="text"/>	<input type="checkbox"/>
Configure Security in WEBADMIN	<input type="text"/>	<input type="checkbox"/>
Assign Salesman ID and add to CMSMN table	<input type="text"/>	<input type="checkbox"/>
Setup User's PC and Printers	<input type="text"/>	<input type="checkbox"/>
Setup User's VPN access (if necessary)	<input type="text"/>	<input type="checkbox"/>

System Requirements

- Windows® Vista Business, 2000 or XP Pro SP2 Operating System
- Processor and memory size based on Operating System recommendations (or greater)
- Internet Explorer 5+
- Ethernet Ready
- IBM® Power6™ recommended, scaled by number of users
- 8 GB RAM for server or greater, depending on number of users
- VPN access to server via Internet
- 512 Kbps remote store connection, determined by number of devices
- Current PFW system release
- Current IBM OS release
- LANSAS® License

Request More Information

If you would like more information, please visit www.pfw.com or contact our Sales Team at (519) 474-3300 ext. 230 or sales@pfw.com.

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